

# CARLTON PARISH COUNCIL

Minutes of a meeting held at Saint Andrew's Community Hub, Main Street,  
Carlton at 19:30 hrs on Wednesday 13<sup>th</sup> July 2022

**Present:** S G Tupling (Chairman), J H Boston, S J Cooper, I Sarson, M A Vann (Councillors), M Cook (Borough Councillor), 1 member of the public, C J Peat (Clerk).

## 1. Administrative matters

### a) Apologies for absence from Councillors

There were none.

### b) Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda

Cllr Boston declared a non-registrable interest in item 9.

## 2. Minutes of the meeting of 11<sup>th</sup> May 2022

**It was resolved** that the minutes be confirmed and they were signed by the Chairman.

## 3. Reports, questions and comments

### a) Parish Councillors

Cllr Sarson reported that the metal *No Dog Fouling* notice on street lighting column 21 had faded. The Clerk noted that H&BBC no longer provided replacement metal signs. Cllr Cooper **was thanked** for obtaining bright plastic notices reading *Your Dog's Poo is 'Your Dog Poo'! Pick it up! Take it home! Keep Carlton Clean.* **It was resolved** that any illegible metal signs be removed and that the new plastic signs be put up where appropriate.

Cllr Sarson asked when the damage to the West Green was going to be made good. The Clerk advised that the resident responsible had promised that the area would be reinstated in time for the Fete.

Cllrs **noted** that the new trough planter (p.1864/5e refers) was looking good, but that vehicles were driving behind it to park on the verge. **It was resolved** that an additional concrete trough be sought for placement near to the existing trough, and that a licence be applied for if one could be found.

### b) Leicestershire County Council

Cllr B Harrison-Rushton **was thanked** for a written report on LCC matters.

### c) Hinckley & Bosworth Borough Council

Cllr M Cook **was thanked** for a report on H&BBC business and current local issues.

### d) Carlton Neighbourhood Watch Group

Ms R Yule had reported that there had been 1 public order offence in May.

**e) Parish Clerk**

**P&CIF 2022** – the CGG **was thanked** for laying additional playbark in the TPA; the P&CIF grant had been received; a press release had been prepared; and the H&BBC Executive Member for Rural Affairs had been invited to a photo opportunity (p.1864/5e refers).

**Churchyard wall** – had been monitored on 22<sup>nd</sup> May. The movement measured was within the range measured in May 2019 (lower) and 2021 (higher).

**Annual Report** – had been published on 19<sup>th</sup> June; printed copies would be delivered with Carlton News.

**VAT** – a refund of £358.85 had been received comprising £18.71 for January-March and £340.14 for April-May 2022.

**CDJO** – Cllr Sarson **was thanked** for treating all of the seats and picnic table with wood preservative.

**CDJO** - Cllr Vann **was thanked** for repainting the toddlers play equipment.

**Cemetery** – a Grant of Exclusive Rights had been made in respect of grave number 86.

**Bosworth Rd** – LCC Highways had been advised that street lighting column 3 had not yet been replaced.

**LCC Members Highways Fund** – Cllr Harrison-Rushton had been asked to consider the replacement of 2 stiles on footpath S48 by kissing gates, subject to the agreement of Nailstone PC. The landowner had agreed to the replacement.

**ROLLR** – acknowledged deposit on indefinite loan of the PC's signed minutes for 2020 which had been assigned accession number DE10410.

**ROLLR** – had accessioned the Carlton Parish Plan 2021 as a Digital Deposit, ref DE10424.

**Wellesborough Rd** – 40 & 50 mph speed signage had been installed, speed limits having been proposed in 2019 (p. 1686/6; 1737/3f; 1746/7 refer).

**LCC** – the Clerk had represented the PC at the Annual Parishes Liaison Event at County Hall on 4<sup>th</sup> July.

**Bosworth Links** – was proposing to excavate test pits in Carlton on 10-11<sup>th</sup> September. **It was resolved** that Carlton Green be offered as the site for test pits (p.1769/3 refers).

**Fly tipping** – of fridge-freezer, washing machine and mattress at the railway bridge on 5<sup>th</sup> July had been cleared by H&BBC.

**KCTG** - a photo of the West Team at the Spring Clean litter pick had been published in the Borough Bulletin, no.87, p.22.

**Physical Activity & Wellbeing Residents' Survey** – completed and forwarded to contacts.

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request. Additional written documentation would be circulated.

**f) Members of the public**

Complaints were made about (i) heavy goods vehicles passing through the village at 5 and 6 am; and (ii) that a speeding car turning out of Bosworth Rd into Main St had lost control and barely missed pedestrians on the footway on the southern side of Main St. The complainant appealed to the PC to act on the concerns about speeding traffic evident in the Parish Plan.

**4. Toddlers Play Area Management Policy**

This policy had been adopted on 25<sup>th</sup> July 2018 (p.1719/9 refers). The procedures in it had been followed, and no accidents or injuries had been reported. Repairs had been made to the play equipment, and the playbark had been topped up on two occasions (p.1800/3e; 1830/5e; 1864/5e refer).

**It was resolved** that the Toddlers Play Area Management Policy be re-affirmed.  
**It was resolved** that Cllr Vann attend a playground inspection course at Coalville on 1<sup>st</sup> September at a cost of £60.00.

## **5. Carlton Parish Plan 2021 Final Report**

The Final Report had been published in June; a copy had been delivered to each household in the Parish, and a public meeting to discuss the findings had been held in St Andrew's Community Hub on 29<sup>th</sup> June at 7.30pm.

The Public Meeting had been chaired by Mandie Bristlin (CPPG Chair), and was attended by Borough Councillor Maureen Cook, 8 members of the public and 5 members of the CPPG. There had been no questions, and the only comments had been to congratulate the Group on the Final Report and the work behind it. Mrs T Sharp **was thanked** for baking a special cake to mark the occasion, and this had been shared with tea and cake during a general discussion after the formal meeting.

The Carlton Parish Plan Group **was thanked** for its work in preparing and delivering the questionnaires, analysing the responses, and preparing the Final Report. H&BBC **was thanked** for printing the questionnaires and the report free of charge. **It was noted** that the direct cost of this exercise to the CPPG Fund was £26.98; indirect costs - postage and printing of notices, minutes and drafts - are estimated at £30 and have been charged to Clerk's expenses; Community Hub hire of £20 for public meeting has been charged to PC administration.

**It was resolved** that the CPPG Earmarked Fund be closed, and the balance of £273.02 credited to general funds.

**It was resolved** that the Carlton Parish Plan 2021 be approved and the recommendations in it be accepted.

## **6. Proposals to reduce traffic speeds in the village**

### **a) Reduction of speed limit from 30 to 20 mph**

This recommendation had been made in the Carlton Parish Plan, and had been supported by 62% of respondents.

**It was resolved** that LCC Highways be asked to impose a 20 mph speed limit in the built-up area of the village.

### **b) Construction of pedestrian refuge**

Parishioners and Councillors had complained of excessive speed and dangerous driving through the Main Street/Barton Road junction (including 3f above). Many drivers heading into Main Street from the north routinely cut the corner at high speed, leading to higher speeds in Main St. The junction was wide, and a refuge would make it safer for pedestrians to cross.

**It was resolved** that a junction assessment be requested from LCC Highways, with the suggestion that a pedestrian refuge be constructed in the middle of Main St.

## **7. Repair of the church gate**

This had been considered previously and deferred because of building works at the church (p.1727/5a refers). The arch above the church gate had originally contained an oil lamp, but this had been missing for at least 40 years.

**It was resolved** that the church gate be examined by a local blacksmith, with a view to drawing up a job specification, obtaining quotations for repair and submitting a funding application to the P&CIF 2023.

**It was resolved** that the provision of a replica lamp housing with a solar powered light for the bracket above the gate be investigated.

## **8. Quinquennial Inspection Report on St Andrew's Church**

The church had been inspected on 23<sup>rd</sup> March; 6 matters in the report concerned the PC. It **was noted** that the churchyard wall was being monitored for movement (3e above) and the gates were under investigation (7 above).

**It was resolved** that the CGG be asked to (i) investigate the drainage from rainwater pipes 3 & 4 to the south-east of the vestry and chancel; (ii) cut back the branches of the yew tree which were too close to the west face of the church tower and remove ivy from around the vestry; and (iii) help remove the old clock weights from the clock chamber.

## **9. Report from the Carlton Volunteer Group**

The Carlton Volunteer Group **was thanked and congratulated** on the very successful party held in Main Street on 3<sup>rd</sup> June to celebrate the Queen's Platinum Jubilee. The criteria for the H&BBC grant scheme had been relaxed, and the Group had been awarded a grant of £500. The Group **was thanked** for a donation of £30 towards the cost of printing a colour supplement in the August issue of Carlton News.

The Group had submitted a statement showing how the grant of £200 from the PC had been spent (p.1865/7b refers), and **it was resolved** that this statement be accepted.

## **10. Report 2022-14: Significant trees in Carlton**

**It was resolved** that Report 2022-14 be approved.

## **11. Planting proposals from the Carlton Gardening Group**

Proposals for the planting of spring bulbs around the village nameplates and in the CDJO had been copied to Councillors before the meeting. Additional proposals for tree, wildflower and spring bulb plantings were discussed.

**It was resolved** that the initial proposals be approved at an estimated cost of £139.50 excluding VAT.

**It was resolved** that the Clerk ask householders fronting wide verges in Main St whether they would like clumps of daffodils planted in these verges, and if so to order the necessary bulbs up to a cost of £60 excluding VAT.

**It was resolved** that an article be written for the next issue of Carlton News inviting residents to submit ideas for planting and soliciting the donation of any surplus or unwanted spring bulbs for use in the churchyard and CDJO.

**12. Planning matters****a) Planning applications and appeals submitted****b) Comments submitted under delegated powers**

There were none.

**c) Planning applications and appeals determined****21/00096/OUT Residential development for up to 55 dwellings (Outline – access only).**

Land north of Barton Road, Osbaston. Permission granted.

**d) Enforcement matters****19/01380/FUL Erection of garden storage building, land r/o 52 Main St, Carlton.**

H&BBC Planning Enforcement Officer had reported that although the building did not accord with the approved plans the changes would reduce its impact and appearance and that no further action would be taken (p.1857/9e refers).

**Willowfield.** It was noted that Travellers had re-occupied this property, and that horses remained in the adjacent field (p.1857/9e refers).

**13. Financial matters****a) Report 2022-15: Quarterly financial statement**

The monthly current account statements had been checked and signed as required (p.1515/9c refers), and the reconciliation was checked against the relevant statements for all bank accounts. **It was resolved** that Report 2022-15 be approved.

**b) Reimbursement of costs incurred by the Clerk**

The Clerk presented his record of costs for examination, and **it was resolved** that costs of £227.05 be reimbursed, comprising £40 contribution towards broadband subscription, £171.84 costs, and £15.21 VAT.

**14. Next meeting**

**It was resolved** that the next meeting be held at 19:30 hrs on Wednesday 14<sup>th</sup> September 2022 at Saint Andrew's Community Hub, Main Street, Carlton.

The meeting closed at 21:30 hrs.

Signed \_\_\_\_\_

Date \_\_\_\_\_

**Abbreviations used in these minutes**

CDJO Carlton Diamond Jubilee Orchard

CPPG Carlton Parish Plan Group

KCTG Keep Carlton Tidy Group

LRALC Leicestershire & Rutland Association of Local Councils

P&CIF Parish & Community Initiative Fund

TPA Toddlers Play Area

CGG Carlton Gardening Group

H&BBC Hinckley & Bosworth Borough Council

LCC Leicestershire County Council

PC Parish Council

ROLLR Record Office for Leicester, Leicestershire & Rutland

VAT Value added tax